



Integrated Governance & Financial
Management Solutions for
First Nations

Xyntax Accounts Receivable

Reduce Time Spent on Reconciling Your Accounts

Receivables Made Simple

A steady cash flow is vital for any business. Growing your business' bottom line is easy when you have control of your accounts receivables. Xyntax Accounts Receivable helps First Nations gain real-time visibility by providing a clear view of potential problems, monthly trends, and overall client profitability.

With XyntaxAR, CFOs, Band Administrators, and Housing Managers alike, can quickly see what's been received, what's owed, or is overdue to the Nation. Access to this real-time data ensures that you always have an accurate view of your financial position and projected cash flow.

Easily manage how payments are received and expended without over-complicating the data entry process. Beyond managing and tracking payments, XyntaxAR features a variety of tools to customize invoices, generate reports, and maintain clear communication between project managers, and your finance team.

XyntaxAR allows you to track up to 65 different receivables types per Company, and improve cash flows by shortening invoicing and payment cycles. By better managing your cash flows, you're able to quickly and accurately analyze customers' accounts.

Designed for First Nations, XyntaxAR allows you to track membership related billings (e.g. loans, rent, maintenance fees etc.) as well as regular accounts receivables.

Invoice

SUMMER FIRST NATION
PO Box 11
Unit 1, 123 Main Street
Somewhere, BC V6X 4L7
Ph: (604) 447-4047 Fax: (604) 447-1100

Invoice No: 0010-A000008
Invoice Date: Oct 18/13
Purchase Order No: 0010-001641
GST/HST Registration No: R123456789

Customer: Gisele Brady
Shipping Address: SUMMER FIRST NATION
PO Box 11
Unit 1, 123 Main Street
SOMEWHERE, BC V6X 4L7

Customer Code: 7314620001202
Terms: DUE UPON DELIVERY AR Type: G

Description	Quantity	U of M	Unit Price	Extended Price
NON-COMMERCIAL FISHING LICENSE Dist: 0010-40630400 TO INCLUDE THE FISHING OF: - SALMON - LOBSTER PERIOD 08/01/2013 - 07/30/2014 LICENSE PRESENTED TO GISELE BRADY	1.00	YEAR	2,200.000	2,200.00

Net Amount: 2,200.00
GST/HST: 0.00
Invoice Total: 2,200.00

AR Invoice Entry

Company: 0010 - SUMMER FIRST NATION

Customer: 7314620001202
GISELE BRADY
HOUSE #124 TSUKA STREET
PO BOX 25
CAMPBELL RIVER
BC V6X 3K1

Ship To/Attention: Summer First Nation
P.O. Box 11
Unit 1, 123 Main Street
Campbell River, BC V9X 2H1

Terms: Net 30 Days

Requested Delivery Method:
☒ Print Invoice
☐ Print and Mail
☐ Print Only (Do not release)
☐ eInvoice Email: G.BRADY@GMAIL.COM

View Past Invoices

AR Invoice Status: Unprinted

Invoice No.: 0010-A000025
Invoice Date: Apr 01/2015
PO Number: 001541
GST/HST Registration No: R123456789
Posting Date: Apr 01/2015
Journal No:

Outstanding AR Invoice Inquiry

Invoice	AR Type	Journal	Invoice Date	Posting Date	Age days	Reference	Ten	Ten Amount	Ten	Customer Bal.	Mt	
A000003	G	CR0007	Oct 01/13	Oct 01/13	603	IN	2,464.00	34.00	2,464.00			
A000003	G	CR0007	Nov 28/13	Nov 28/13	603	PV	(150.00)	0.00	2,114.00			
A000003	G	CR0003	Mar 26/15	Mar 26/15	603	PV	(650.00)	0.00	1,514.00			
A000003	R	S00010	Dec 01/13	Dec 01/13	542	IN	78.75	3.75	1,592.75			
A000003	R	S00013	Nov 28/13	Dec 01/13	542	IN	175.00	0.00	1,517.75			
A000003	R	S00013	Apr 01/15	Apr 01/15	55	IN	472.50	22.50	1,990.25			
P000009	I	CR0001	Nov 28/13	Dec 01/13	542	0010-00054	PP	(250.00)	0.00	1,540.25		

Outstanding Totals: (112.25) (2,000.00) 2,772.50 (375.00) (509.75)

Invoice Total: 2,885.25
Tax Total: 250.25
Payment Total: (1,025.00)
Balance: 1,540.25

Highlighted Features

1 Always See Accurate Data

Gain real-time visibility into customer histories, aging balances, and more, with customizable reports.

2 Recurring Invoices

Recurring invoices can be quickly generated in batches, eliminating the need to manually create each invoice.

3 Bad Debt Write-off

Integration with Xyntax General Ledger, means overdue or past due accounts determined to be uncollectable, may be written off by creating the appropriate bad debt expense entry through XyntaxAR.

4 Issue Refunds from Accounts Receivable

Integration with Xyntax Accounts Payable, means customer refunds processed in accounts receivable can be transferred to accounts payable automatically without having to consult with the finance clerk.

5 Link Supporting Documents with DocuLinkX

Utilize DocuLink™ to attach scanned electronic documents directly to invoices and payments through Accounts Receivable (i.e., funding agreements, quotes, proposals, tenancy agreements, etc.).

Aged Accounts Receivable Trial Balance (SUMMARY)

For Seasons First Nation

Date Jan 12/2011 16:06:30
Page: 1

Company:	0001 - SEASON FIRST NATION			
Company:	(Detailed Invoices only)			
Aged as of:	Jan 12/2011			
Aging Method:	Zone Date			
Operator:	TESTS			
Customer	Balance Owng	Without GST	Net	Current
T00444008201 JONES, INDIANA	710.00	710.00	0.00	0.00
722492011202 LEWIS, WELLY	290.00	290.00	0.00	0.00
722492011202 BECKINGHALE, KATE	430.00	430.00	0.00	0.00
800499020201 ROSE, ROB	730.00	730.00	0.00	0.00
51000001 INDIAN AND NORTHERN AFFAIRS	130.00	130.00	0.00	0.00
01040001 OIL AND GAS CONTRACTING	20.00	20.00	0.00	0.00
71000001 TRAILER TRAIL UTILITIES	27,360.00	27,360.00	0.00	0.00
X170001 XYNTAX SYSTEMS	512.00	512.00	0.00	0.00
Total Report	40,257.00	40,257.00	0.00	0.00
Person of Net by Age:	40,257.00	40,257.00	0.00	0.00
Opening Balance:	40,257.00			
Activity This Month:				
Invoicing.....	0.00	0.00	0.00	0.00
Credit Memo.....	0.00	0.00	0.00	0.00
Adjustment.....	0.00	0.00	0.00	0.00
Cash Receipts.....	0.00	0.00	0.00	0.00
BSF Charges.....	0.00	0.00	0.00	0.00
Write-offs.....	0.00	0.00	0.00	0.00
Interest.....	0.00	0.00	0.00	0.00
Closing Balance:	40,257.00			

Credit Invoice

Invoice No: 0010-A000002
Invoice Date: Oct 07/13
Purchase Order No: 0123456789
GST/HST Registration No: 7314620001201

Customer: Becca Lewis
PO Box 11
Unit 1, 123 Main Street
Somershire, BC V6X 4L7
Ph: (604) 447-4047 Fax: (604) 447-1100

Customer Code: 722421022002
Terms: Net 30 Days

Description: MONTHLY RENT FOR HOUSE 124 TDWANT, BECCA LEWIS

Instructions: Rent payment for the month of April 2015

Printed by Operator: Xyntax Systems

Payment Receipt

Payment No: 000038
Date Receipt Issued: May 2015

Customer: Thomas Brady
PO Box 11
Unit 1, 123 Main Street
Somershire, BC V6X 4L7
Ph: (604) 447-4047 Fax: (604) 447-1100

Customer Code: 7314620001201
Terms: Net 30 Days
ARI Type: R

Description	Quantity	U of M	Unit Price	Extended Price
Monthly Housing Rent for House #124	1	MONTH	450.00	450.00

Rent is due 30 days from Invoice Date
Rent for April 2015

Head of Household: Thomas Brady

Total due in 30 days. Make all cheques payable to SPN Housing Authority.
Overdue accounts subject to a service charge of 1% per month.
Questions? Please contact SPN Housing Authority @ (250) 440-2620

Net Amount: 450.00
GST/HST: 22.50
Total: 472.50

Accounts Receivable Configuration

Company: 0010 SUMMER FIRST NATION

Control Information

Default Bank Account: 0010-10050-0000 Change First Bank Deposit Slip: ☒ 00-A000033 #123456789

Expense Account (Enclosed Funds): 0010-12002-0000 Change GL Description Format: System Default

Unassigned Payments

Prepay Account (Unassigned Payments): 0010-12003-0000 Change

Inter Module Holding Accounts

Payroll: 0010-12004-0000 Change
Income Support: 0010-10050-0000 Change

GL Clearing Account (Required for AP Invoices): 0010-26000-0000
PST Control Account: 0010-22900-0000
GST Control Account: 0010-22900-0000
☐ GST Inclusive Totals

Type	Description	AP Subledger Code	Form Type	Logo Code	Columns	Included in Copies
T	Personal Investment	13000-000	999	2	No	
C	Personal	13000-000	999	2	No	
L	Loans to Client & Council	13000-000	999	2	Yes	
M	Loans to Council	13000-000	999	2	Yes	
H	Member Loans	13000-000	999	2	Yes	
R	Housing Rent	13000-000	999	3	Yes	

Send to: SUMMER FIRST NATION
PO Box 11
Unit 1, 123 Main Street
Somershire, BC V6X 4L7

Printed by Operator: Xyntax Systems

CUSTOMER COPY

Becca Lewis
PO Box 11
Unit 1, 123 Main Street
Somershire, BC V6X 4L7

Instructions: Rent payment for the month of April 2015

Printed by Operator: Xyntax Systems

Internal Receipt COPY ONLY

Customer: Thomas Brady
7314620001201

Payment Received from: Thomas Brady (731 462 0001201)
PO Box 11
Unit 1, 123 Main Street
Campbell River British Columbia
V6X 3K1

Instructions: Rent payment for the month of April 2015

Invoice

Invoice No: 0010-A000006
Invoice Date: Apr 01/15
Purchase Order No: 0123456789
GST/HST Registration No: 7314620001201

Customer: Thomas Brady
House #124 T'suka Street
P.O. Box 25
Campbell River British Columbia
V6X 3K1

Shipping Address: SPN Housing Authority
P.O. Box 11
Unit 2, 123 Main Street
Campbell River, BC V6X 4L7

Customer Code: 7314620001201
Terms: Net 30 Days
ARI Type: R

Description	Quantity	U of M	Unit Price	Extended Price
Monthly Housing Rent for House #124	1	MONTH	450.00	450.00

Rent is due 30 days from Invoice Date
Rent for April 2015

Head of Household: Thomas Brady

Total due in 30 days. Make all cheques payable to SPN Housing Authority.
Overdue accounts subject to a service charge of 1% per month.
Questions? Please contact SPN Housing Authority @ (250) 440-2620

Net Amount: 450.00
GST/HST: 22.50
Total: 472.50

HOUSING COPY

Please Detach and return with your payment to ensure proper credit.

Thomas Brady
House #124 T'suka Street
P.O. Box 25
Campbell River British Columbia
V6X 3K1

Customer Account Number: 7314620001201
Invoice Date: Apr 01/15
Invoice Number: 0010-A000006



Want to Learn More About
Accounts Receivable?
Visit Xyntax.ca to get the latest information!

CONTACT US:
Toll-free: 1-866-699-6829
info@xyntax.com

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   #XyntaxSystems

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